



November 18, 2013

Board of School Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the November 4, 2013 Regular Board Meeting Minutes, the November 4, 2013 Committee of the Whole Meeting Minutes and the November 4, 2013 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Megan Carr/Shania Radabaugh

4. Treasurer Reports

4.1 Treasurer's Fund Report

General Fund	\$ 23,202,324.95
Capital Projects	\$ 5,564,984.09
Cafeteria Fund	\$ 448,433.40
Student Activities	\$ 236,061.82
Total	\$ 29,451,804.26

4.2 Payment of Bills

General Fund	\$ 236,711.16
Student Activities	\$ 15,467.06
Total	\$ 252,178.22

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Business - Personnel Actions

11.1 Per Diem Substitute Teachers

Amanda Gehres - Elementary Education
Zachary Kell - Health/Physical Education
Melissa Baer (Koontz) - Early Childhood Education
Kyna Moyer - Math/Science Education
Tara Young - Health/Physical Education

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list.

11.2 Long-Term Substitute First Grade Teacher

Chelsea Piper - Long-Term Substitute - First Grade Teacher at Newville Elementary School

Education:

Shippensburg University - Bachelor's Degree Elementary Education

Experience:

Big Spring School District - Substitute Teacher

The administration recommends that the Board of School Directors appoint Mrs. Chelsea Piper to serve as a long-term substitute first grade teacher at Newville Elementary School, replacing Mrs. Chelsea Jackson who will be on child-rearing leave from approximately January 6, 2014 through approximately February 18, 2014. Ms. Piper's compensation for this position should be established at Bachelor's Degree Step 1, 43,648.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.3 Long-Term Substitute Learning Support Teacher

Leisa Weicht - Long-Term Substitute Middle School Learning Support Teacher

Education:

Millersville University Bachelors Degree Elementary Education/Special Education

Experience:

Northern High School - Long-Term Substitute Emotional Support Teacher
West Shore School District - Substitute Teacher

The administration recommends that the Board of School Directors appoint Ms. Weicht to serve as a long-term substitute middle school learning support teacher, replacing Mrs. Erin Zinn who will be on child-rearing leave of absence from approximately December 9, 2013 through approximately March 3, 2014. Ms. Weicht's compensation for this position should be established at Bachelor's Step 1, \$43,648.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business - Personnel Actions

11.4 Extracurricular Pay Adjustment

Mr. Jay Hockenbroch, Athletic Director is recommending a pay adjustment for Mr. Seth Stover, High School Girls Assistant Soccer Coach. Mr. Stover worked with the girls in the off season and then resigned at the beginning of the season due to his job responsibilities outside the District. Mr. Stover returned as a coach finding that his job allowed him to return as an Assistant Coach for the High School Girls Soccer team.

Information is included with the agenda.

The administration recommends that the Board of School Directors approve the pay adjustment for Mr. Seth Stover as presented.

11.5 2013-2014 Additional Bus Driver for Deitch Busing

Monica Miller

The administration recommends that the Board of School Directors acknowledge the addition of Monica Miller as a bus driver for the 2013-2014 school year, pending all required paperwork.

11.6 Coaching Appointment

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed to serve as a coach for the 2013-2014 school year.

John Beeman Junior High Wrestling Coach

The administration recommends that the Board of School Directors appoint the above listed individual to serve as a coach for the 2013-2014 school year, as presented.

11.7 Additional Custodial Substitute

Mr. Rick Gilliam, Director of Building and Grounds/Transportation, would like to recommend the individual listed to serve as a custodial substitute, retroactive to November 1, 2013 for the 2013-2014 school year.

Allenna Fahnestock

The administration recommends that the Board of School Directors appoint the above listed individual to serve as a custodial substitute for the 2013-2014 school year, as presented.

12. New Business - Other Actions

12.1 Credit Pay

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Jesse Deutsch	\$1,020.00
William Wonders	<u>\$2,622.00</u>
Total	\$3,642.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

12.2 Facilities Utilization Request

Mr. Tobey Lay is requesting permission to use the high school gym, commons, adaptive area and concession area on Sunday, February 2, 2014 from 6:00 a.m. - 4:00 p.m. for the Junior Olympic Wrestling Annual Dawg Duals Event.

The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the request to use the high school gym, commons, adaptive area and concession area as presented.

12.3 Contractor Payment Applications

The administration has received the following payment applications from vendors working on District projects. The applications are attached and were reviewed by Mr. Wolf and Barton Associates as appropriate.

Project	Contractor	Payment	Balance
Middle School Window Replacement	McCoy	\$6,874.00	\$43,284.00
HW Heater and UV Light	Lugaila Mech.	0	\$13,404.60
Oak Flat/Honeywell PC	Barton Assoc.	\$48,750.00	\$30,500.00

The administration recommends the Board of School Directors approve payment from the Capital Project fund to McCoy Brothers, Inc. in the amount of \$6,874.00 and to Barton Associates in the amount of \$48,750.00.

13. New Business - Information Items

13.1 Agriculture Advisory Council Agenda and Minutes

Mrs. SaraBeth Fulton and Mrs. Sherisa Nailor have submitted a copy of the Agriculture Advisory Council agenda and meeting minutes to the Big Spring Board of School Directors as a requirement by the state to keep the program in approval status.

A copy of the Agriculture Advisory agenda and minutes are included with the agenda.

13.2 Proposed Update Job Description

The administration has developed and updated the job description listed. A copy of the job description has been included with the agenda.

Superintendent

After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the updated job description for Board approval at the December 3, 2013 Board meeting.

13.3 Updated Year-to-Date Summary of the General Fund

The Business Office prepared an updated year-to-date summary for taxes and general fund that are included with the agenda.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational -Technical School - Mr. Wolf/Mr. Piper

15.4 Building and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

15.6 South Central Trust - Mr. Blasco

15.7 Capital Area Intermediate Unit - Mr. Wolf

15.8 Cumberland County Tax Collection Committee - Mr. Wolf

15.9 Superintendent's Report

15.10 Future Board Agenda Items

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, November 18, 2013.

Next scheduled meeting is: **December 3, 2013**